

## Waukesha County 4-H Leader's Association

### Workshop Scholarship Guidelines

This scholarship program is open to all registered members and volunteers of the Waukesha County 4-H Program.

1. A 2 part application form will be used. The Workshop Application Form can be found on the Waukesha County 4-H website.
2. Part 1 must be submitted at least 30 days before the event. Copies of the completed registration form and payment must be submitted along with the form. The form should be mailed to: Waukesha County 4-H Leaders Association Awards Committee, 515 W. Moreland Blvd, Room AC-G22, Waukesha, WI, 53188.
3. Part 2 must be submitted within 30 days following the event to the above address. If Part 2 is not submitted there will be no payment made.
4. Any registered 4-H member or volunteer is eligible to apply
5. Only tuition or registration fees for workshops will be considered as costs. Travel, food and lodging will not be reimbursed.
6. If the tuition or registration fee is less than \$10, no scholarship will be considered.
7. Scholarships will be reviewed and awarded at the end of the fiscal year. The amount reimbursed can be up to 50% of the fee, up to a maximum payment of \$100 per individual per fiscal year. The budgeted amount will be divided among qualified applicants. The fiscal year is July 1 to June 30.
8. If workshop occurs in the month of June, Part 2 must be received by June 30<sup>th</sup> to be considered for the current fiscal year.